

Tuesday, November 19, 2019

Minutes of the meeting of the Black Creek - Oyster Bay Services Committee held on Tuesday, November 19, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 9:04 am.

## MINUTES

### Present:

<b>Chair:</b>	E. Grieve	Puntledge/Black Creek (Area C)
<b>Vice-Chair:</b>	B. Leigh	Oyster Bay – Buttle Lake (Area D)
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

### RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### REPORTS:

#### **ASSET MANAGEMENT PLANNING – FOLLOW-UP REPORT**

B. Leigh/E. Grieve: THAT the report dated November 14, 2019 providing responses to questions highlighted by members of the Black Creek/ Oyster Bay (BCOB) Services Committee at its October 21, 2019 meeting in regards to asset management planning, be received.

209

Carried

K. La Rose, Senior Manager of Water/Wastewater Services, provided an overview of the staff report regarding asset management planning.

B. Leigh/E. Grieve: THAT Bylaw No. 5 being the “Black Creek/ Oyster Bay Water Service Regulation, Fees and Charges Bylaw No. 5, 2008” be amended to include a five per cent rate increase for all commercial and residential minimum charge and tiered rates effective April 1, 2020.

209

Carried

#### **WATUTCO WATER SYSTEM SERVICING DECISION AND PATH FORWARD**

B. Leigh/E. Grieve: THAT the report dated November 14, 2019 regarding a servicing option for the Watutco

Water System and the proposed path forward be received.

209

Carried

K. La Rose, Senior Manager of Water/Wastewater Services, provided an overview of the staff report regarding a servicing option for the Watutco Water System and the proposed path forward.

B. Leigh/E. Grieve: THAT staff be directed to proceed with a petition process for those property owners within Puntledge – Black Creek Electoral Area C that fall within the proposed extension of the Black Creek – Oyster Bay Water Service as outlined on Appendix A attached to the staff report dated November 14, 2019;

AND FURTHER THAT if sufficient and valid petition is received pursuant to the Local Government Act and the Regional District Establishing Bylaw Approval Exemption Regulation, staff be directed to bring forward an amendment to Bylaw No. 1557 being “Black Creek and Oyster Bay Water Local Service Area Conversion and Establishment Bylaw No. 1557, 1993” to advance the boundary extension proposal;

AND FURTHER THAT subject to sufficient and valid petition being received, the Directors for Electoral Area C and D, being the service participants, consent to the amendment of Bylaw No. 1557 being “Black Creek and Oyster Bay Water Local Service Area Conversion and Establishment Bylaw No. 1557, 1993” in writing;

AND FINALLY THAT as part of completion of the above processes staff apply for transfer of water licenses from the Watutco Water System to the Black Creek / Oyster Bay Water Local Service Area.

209

Carried

**TERMINATION:**

B. Leigh/E. Grieve: THAT the meeting terminate.

208

Carried

Time: 9:44 am.

Confirmed by:

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Edwin Grieve  
Chair

Certified Correct:

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Jake Martens  
Manager of Legislative Services

Recorded By:

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Antoinette Baldwin  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of November, 2019.